



ERASMUS+ PROGRAMME

Project Number: 585980-EPP-1-2017-1-DE-CBHE-JP

**Training for Medical Education via Innovative e-Technology (MediTec)**

## Agenda, Kick-off Meeting



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**Hilton, Dead Sea-Jordan**

February 22 to 24  
2018



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## February 22

9.30-10.00	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>❖ Host, Prof. Fahmi Abu Al-Rub, JUST</li> <li>❖ Prof. Klaus- Project Coordinator, HTWK</li> </ul>
10.00 -12:00	<p><b>Partners Presentations (Organization, staff, role in the project)</b></p> <p>P1: Leipzig University of Applied Sciences  P2: Univerzita Pavla Jozefa Safarika v Kosiciach (UPJS)  P3:MU-Masaryk University(Slovakia)  P4: Int@E UG (Int@E), (Germany)  P5: Jordan University of Science and Technology (JUST)  P6: University of Jordan (UJ)  P7: Hashemite University (HU)  P8: Princesses Sumaya University for Technology  PSUT</p>
12:00– 12.30	<p><b>Coffee Break</b></p>
12:30-14.15	<p>P9: University of Duhok (UoD)  P10: University of Baghdad (UoB)  P11: University of Basrah (UOB)  P12: Tehran University of Medical Sciences (TUMS)  P13: Iran University of Medical Sciences (IUMS)  P14: Yarmouk University (YU)  P15: University of MALTA</p>
14:15– 15:15	<p><b>MediTec Project Presentation</b>  (HTWK)</p> <ul style="list-style-type: none"> <li>❖ Objectives</li> <li>❖ Expected results and impact</li> <li>❖ Activities and scheduling</li> <li>❖ Budget and cash flow</li> <li>❖ Deadlines and reporting</li> </ul> <p>Discussions</p>
15:15 – 15:45	<p><b>Coffee Break</b></p>
15:45-17:00	<p><b>WP1: Review, State of the Art and Network among Partners</b></p>



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	<p>(Al-Salaymeh-UJ, Abu Al-Rub-JUST)</p> <ul style="list-style-type: none"><li>❖ Task1.1 Project start up activities</li><li>❖ Task1.2 Studies for the needs of students, doctors and teachers</li><li>❖ Task1.3 Capacity building plans for the training on innovative medical technologies</li></ul>
18:30-20:00	<b>Dinner</b>



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9:00-9:30	<b>Registration</b>
9:30-10:15	<b>Welcome Speech and Lecture on Erasmus+ Project</b> <b>Prof. Ahmed Abu Al-Haija, Director of NEO-Jordan</b>
10:15-11:00	<p><b>WP2: Purchase of training equipment and training materials</b> (HTWK, Riyadh Qashi)</p> <ul style="list-style-type: none"> <li>❖ Task 2.1 Preparation of the list of Equipment needed</li> <li>❖ Task 2.2 Tendering process to purchase the needed equipment</li> <li>❖ Task 2.3 Installation of hardware and software</li> </ul>
11:00-12:00	<b>Presentation by Al-Mutahedah Group on Virtual Reality in Medicine</b>
12:00-13:30	<b>Coffee Break and Friday Pray</b>
13:30-14:30	<p><b>WP3: Training and Integration the Training Program in Teaching Systems</b> (Univerzita Pavla Jozefa Safarika v Kosiciach -Jaroslav)</p> <ul style="list-style-type: none"> <li>❖ Task 3.1 Studying of EU experience by mobility of staff and students</li> <li>❖ Task 3.2 Develop training programs for the training on innovative medical technology</li> <li>❖ Task 3.3 Improvement of training methodical complexes on base of modernized training and Training of instructors</li> <li>❖ Task 3.4 Integration the medical training program in study programs at the universities</li> <li>❖ Task 3.5 Development of multimedia approach and manuals for modernized training</li> </ul>
14:30-15:00	<p><b>WP4: QUALITY PLAN</b> (Basrah University, Dr. Nazar Hadad)</p> <ul style="list-style-type: none"> <li>❖ Task 4.1 Quality control, monitoring and budgetary control</li> <li>❖ Task 4.2 Monitoring of the development process</li> <li>❖ Task 4.3 Expertise and quality control of developed methodical training and manuals</li> <li>❖ Task 4.4 Project task supervision, result evaluation and reports.</li> </ul>
15:00-16:00	<p><b>WP5: Dissemination, Exploitation and Sustainability</b> (Al-Rub-JUST; Al-Salaymeh-UJ )</p> <ul style="list-style-type: none"> <li>❖ Task 5.1. Publication of information on project activities via Internet</li> </ul>



	<ul style="list-style-type: none"> <li>❖ Task 5.2. Carrying out workshops, conferences and seminars, internal and external disseminations meetings</li> <li>❖ Task 5.3. Distribution of project documentation material</li> <li>❖ Task 5.4. Training sustainability in long-term perspective, update of equipment and staff development</li> <li>❖ Task 5.5 Cooperation networks and funding</li> </ul>
16:00-16:30	<b>Coffee Break</b>
16:30-17:30	<p><b>WP6: Management of the Project</b> (HTWK, Dr. Klaus )</p> <ul style="list-style-type: none"> <li>❖ 6.1. Coordination meetings</li> <li>❖ 6.2. Controlling of the project activity, Monitoring and evaluation of results</li> <li>❖ 6.3. Reporting and control of the budget</li> </ul>
17:30-18:00	<b>Discussions and Closing</b>
18:30-20:00	<b>Dinner</b>

## February 24

10:00 – 12:00	<p><b>Steering Committee Meeting:</b></p> <ol style="list-style-type: none"> <li>1. Formation of Project Committees</li> <li>2. Next Activities</li> <li>3. Next Meeting</li> <li>4. Financial Agreements for Local Partners in Jordan, Iraq, and Iran</li> </ol>
12:00-15:00	<b>Individual meetings with the coordinator</b>



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